

Talking Book Service Advisory Committee Meeting
Wednesday, December 7, 2011
10:00 a.m.-Noon
Teleconference

Note: Call 1-866-343-3911 to access the call; the participant code is: 530# or join TBS staff in the Table Rock room at the Idaho Commission for Libraries@ 10 am

Meeting Purpose: To improve services for those requiring reading alternatives

Desired Outcomes: By the end of the meeting, participants will:

1. Approve changes to the loan guidelines changes
2. Be informed about the Idaho Commission for the Blind and Visually Impaired outreach project
3. Review the highlights of FY2011
4. Approve FY2012-13 Work Plan
5. Set the 2012 meeting schedule

Meeting Leader: Sue Walker

Facilitator: Stephanie Bailey-White

Recorder: Tina Schilling

AGENDA

Meeting set-up: phone instructions, introductions, meeting purpose, desired outcomes, roles, agenda review, ground rules, decision making, welcome new (returning) member: Heidi Caldwell	Stephanie	<ul style="list-style-type: none">• Present• Agree	10 min.
Loan guidelines update	Sue	<ul style="list-style-type: none">• Present• Clarify• Approve	10 min.
Outreach project with ICBVI	Sue/Nancy	<ul style="list-style-type: none">• Present• Clarify	15 min.
FY2011 overview/summary	Sue	<ul style="list-style-type: none">• Present• Clarify	15 min.
Review/update TBS FY2012-13 work plan	All	<ul style="list-style-type: none">• Review Fy2011/12 plan• Modify plan• Agree	25 min.
Meeting schedule (1st Wed. of March, June, Sept. and Dec.?)	All	<ul style="list-style-type: none">• Discuss• Agree	15 min.
Member updates	All	<ul style="list-style-type: none">• Information sharing	20 min.
Next steps	All	<ul style="list-style-type: none">• List• Assign tasks	5 min.
Meeting Review	All	<ul style="list-style-type: none">• List	5 min.

Present: Barbara Nolan, Sue Sebranek, Sue Niewenhous., Terri King, Judy Mooney, Pam Bradshaw, Loretta Paine, Dorothy Ogden, Jeanne Farnworth, Nancy Wise, Sue Walker (Meeting leader), Tina Schilling (Recorder)

New Member: Heidi Caldwell is returning as a committee member.

Loan Guidelines Update: Since there have been many changes in the Loan Guidelines they will be reviewed every year. The changes will go to the Board of Commissioners at their next board meeting on February 17, 2012 for review and approval. Submitted changes:

- Patron status: Good standing has been removed since all users now have digital players.
- Number of titles loaned: Combined cassette books and cartridge books and will use the term Audio books; number of titles loan: unlimited.
- Loan periods for all audio books will be 4 weeks with one 2 week renewal.

Some of these changes are because of the large number of overdue books and patrons waiting for the titles to return. We routinely made copies for cassette books, but digital books cost between \$6 and \$7 dollars to duplicate compared to the \$.45 per cassette. We currently have 1100 overdue books and will be contacting patrons about the overdue books.

Outreach Project with ICBVI: ICBVI will donate to public libraries public access computers for those unable to read standard print. The package will include one computer, a 24" flat screen monitor, scanner, and software to magnify the text size or to read the text on the screen.

The Blind Commission will install the software and ICFL will contact the libraries to use the program. It will begin with a 6 month pilot program at the Boise Public Library main branch. The timeline is 5 years to implement and get the equipment into libraries. Larger libraries throughout the state will be the main recipients.

FY2011 Overview/Summary: Reduced number of users:

- The decrease in number of users could be reflective of the baby boomers using other technology.
- Is there a difference in usage between summer verses winter?
- Is this a national trend or just in Idaho? It would interest to see the the national statistics are.

Review/Update TBS FY2012-12 Work Plan:

- Collections: Met most of these goals.
- Outreach to Institutions and General Public: Met every one of these goals.
- Outreach to Specific Audiences: Didn't do as well.
- Training: Did a presentation at NFB annual meeting on downloading.

Should the goals we didn't reach this year be our goals for this year?

Training on how to use our website and how to use our resources.

We will keep these goals and Sue will rework them with a new time line on them and will present at the March meeting and if members have other ideas they can be discussed then.

2012 Meeting Schedule: March 7th, June 6th, September 5th, December 5th

Member Updates:

- Terri – Weeding cassette books and working with the First Books programs.
- Judy – Weeding cassette books and did an outreach at the Boise Senior center.
- Loretta – Digital books are starting to circulate more than the cassettes and we are running short on room so we are starting to weed the cassette books. Did an outreach in Midvale at their health fair and its good opportunity for outreach and is currently working with other library programs as well.
- Sue W. – Went to Sun Valley in October to a conference and talked about the service. Our TBS program is funded through LSTA. Next week there will consultants from LSTA here at the commission evaluating all the LSTA funded programs. Will share what the NLS recommendations are at the next

meeting. PSA has been circulating here in the Boise area, and we have received a lot of positive comments. It will be circulating in northern Idaho via radio in January.

- Barbara – Working try to get a permanent TBS display. Continuing to do outreach and working with the School district and working with the Children's librarian on First Books.
- Sue N. – Just finishing up the semester and taking on some of the Dean academic role as they don't currently have a dean.
- Jeanne – Visiting 12 assisted living facilities each month handing out information. The library is thinking of moving the children's library to another room.
- Dorothy –Sent out over a 100 brochures to outreach teachers. Recently had a school wide accelerated reader carnival.

Next Steps:

- Investigate national trends in the number of users- Sue
- Rework the Work plan - Sue
- Send out meeting notes to members - Sue
- Put the meeting dates on the calendar - Pam